

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: March 18, 2021

Meeting Place: Due to the concerns of COVID-19 (Coronavirus) For the safety of Board Members, Staff, Legal Counsel, and Guests the Board of Directors meeting was held via teleconference.

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Director's reporting; Valerie Brown Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, Tom Oleksa, Paula Linehan, John Reiner, and Michael Russell. Association Staff reporting Walter Zeier, Chris Carter, and Kathy Carney. Legal Counsel reporting: Jeffrey Kaman.

Ms. Chinnici-Zuercher moved to adjourn from regular business and move to executive session. Mr. Oleksa seconded the motion. All in favor. Motion approved.

2. MINUTES OF LAST MEETINGS:

The minutes of the January 21, 2021 meeting of the Board of Directors were sent via email earlier in the week. Mr. Reiner moved to approve the minutes of the January 21, 2021 Board of Directors Meeting; Mr. Oleksa seconded the motion. All in favor. Motion approved.

3. COMMITTEE REPORTS

Nominating Committee:

Ms. Evans reported the following candidates for the Board of Directors. Mr. Cody Blair, Ms. Danielle D'Onofrio, Ms. Pam Ellinger, Mr. Jim Grafmeyer, Ms. Robin Hood, Ms. Paula Linehan, Mr. Kyle Lucas, Mr. Tom Oleksa, Mr. Mark Ransom, and Mr. Sebastian Sueiras. Ms. Evans moved to approve the candidates. Ms. Brown seconded the motion. All in favor. Motion approved.

Mr. Gaydos opened discussion on requirements to run for the Board of Directors. Discussion followed. Dr. Fathman appointed Ms. Chinnici-Zuercher to chair a committee to discuss requirements of candidacy for Board of Directors. Mr. Oleksa and Mr. Gaydos volunteered to be on the committee. A report will be presented to the Board of directors at a later date. Mr. Kaman reminded the Directors that any changes of the requirements to run for the Board of Directors will required an amendment to the bylaws.

Grounds & Facilities Committee:

Ms. Ellinger sent a report via email. Discussion followed.

Civic Action Committee:

Nothing to report.

Social Activities Committee:

Nothing to report.

OFFICERS/MANAGEMENT/LEGAL REPORT

General Manager's Report:

Mr. Zeier provided an update on seasonal preparations. Discussion followed.

Mr. Zeier reported Muirfield Association Management, LLC, has renewed the City contract to maintain city right-away and islands located in Muirfield Village.

Mr. Zeier reported Muirfield Association Management, LLC made a \$7,400.00 profit for January and February from the contracts with Birnam Woods and Glenbarr Associations.

Muirfield Association, Inc. Minutes of Board of Directors Meeting
March 18, 2021

Mr. Zeier presented the revised sign policy. Mr. Reiner moved to approve the new sign policy. Ms. Linehan seconded the motion. All in favor. Motion passed.

Due to the ongoing pandemic Mr. Zeier requested direction of a guest policy for 2021 pool season. Discussion followed. Mr. Reiner moved to permit two guests per household on each visit to the pools Monday through Friday only. Weekends and holidays guests will not be permitted. Guest passes will not be issued for the 2021 season. There will be a \$5.00 guest fee implemented at the pool facilities for the 2021 season. Nanny passes can be issued for the 2021 pool season. Nanny passes can be purchased for \$100.00 and may only be used Monday through Friday. Mr. Gaydos seconded the motion. All in favor. Motion passed.

Mr. Zeier presented a request from the Muirfins utilize the Glick Rd. pool for the 2021 season. Discussion followed. Mr. Gaydos moved to permit Muirfins to hold practices and virtual swim meets. Muirfins are required to maintain and follow COVID protocols made by Muirfield Association. Muirfins will only be permitted to utilize the Glick Rd. pool in the mornings, Monday through Friday and be finished by 11:00 am. Mr. Oleksa seconded the motion. All in favor. Motion passed.

Design Review:

Mr. Zeier presented the list of plans the Design Control Committee reviewed January 1, 2020 through February 29, 2020. Since January 1, 2021 63 requests have been reviewed by the Committee. 13 of the requests were disapproved. 79% of requests were approved. Discussion followed.

Treasurer Report:

Mr. Zeier presented the Profit & Loss statement on behalf of Ms. Chinnici-Zuercher. Discussion followed.

Presidents Report:

Dr. Fathman reported the Annual Meeting will be held April 21, 2021 via teleconference.

7. **NEW BUSINESS**

Mr. Zeier opened discussion regarding snow plowing on pathways. Discussion followed. Due to the expense and liability the Directors agreed to not clear association pathways of snow and ice.

8. **ADJOURMENT**

Dr. Fathman adjourned the meeting at 6:26pm.

Respectfully submitted,



Paula Linehan, Secretary
Muirfield Association, Inc.